|  |  |  |
| --- | --- | --- |
| Section A. Research Details | | |
| 1. **Full title of research** |  | |
| 1. **Short title of research** | For example, the simpler title you intend to use on participant-facing documents | |
| 1. **Principal Investigator (PI) / Student Supervisor** | Only one person can be named as the PI – this cannot be a student. Co-investigators are to be listed in section B. | |
| 1. **PI’s training in research ethics and/or research integrity**   Research integrity training within the past 3 years is compulsory for all University research staff and students. Please enter date of relevant course completion (one of 1a, 1b or 1c must be completed). | **Course Title** | **Date completed** |
| 1a. [Research Integrity Core Course](https://researchsupport.admin.ox.ac.uk/integrity-and-ethics-training) (New researchers & students) |  |
| 1b. [Research Integrity Refresher Course](https://researchsupport.admin.ox.ac.uk/integrity-and-ethics-training) (Experienced researchers) |  |
| 1c. Other (please specify title) |  |
| 2. [Supplementary Module](https://researchsupport.admin.ox.ac.uk/integrity-and-ethics-training) – Research involving human participants |  |
| 3. [Information Security Training](https://www.infosec.ox.ac.uk/do-the-online-training) |  |
| 1. **Student name and degree programme (if applicable)** |  | |
| 1. **Department/Institute name** |  | |
| 1. **University email address** |  | |
| 1. **University telephone number** |  | |
| 1. **Funding Source**   (required for ethics team use) | Insert details of key organisation(s) funding the research (If departmental funding, please state this)  Give funding reference number(s) if applicable  Note - Funding source is required to correctly categorise your application in the Research Services database | |
| 1. **State any** [**conflicts of interest**](https://researchsupport.admin.ox.ac.uk/governance/integrity/conflict) **and explain how these will be addressed** | The University's [conflict of interest policy](https://researchsupport.admin.ox.ac.uk/governance/integrity/conflict/policy) requires all staff and students 'to recognise and disclose activities that might give rise to actual or perceived conflicts of interest’ and to ensure that such conflicts are seen to be properly managed or avoided  If none, please state ‘none’. | |

|  |  |  |
| --- | --- | --- |
| Section B. Researchers | | |
| Copy and paste the below 4 questions as necessary to complete for each researcher who will be involved in this study, including student(s), then delete this entire row. Note that **the PI does not need to be entered again** in this section. | | |
| 1. **Researcher title and name** |  | |
| 1. **Department / Institute name** | Add affiliation to the University of Oxford if not a staff or student researcher | |
| 1. **Role in research** | e.g. ‘will obtain informed consent and conduct research activities with participant’, or ‘only role is to input data onto a spreadsheet’ – this helps us determine if training given below is sufficient | |
| 1. **Training in research ethics and/or research integrity**   Research integrity training within the past 3 years is compulsory for all University research staff and students. Please enter date of relevant course completion (one of 1a, 1b or 1c must be completed). | **Course Title** | **Date completed** |
| 1a. [Research Integrity Core Course](https://researchsupport.admin.ox.ac.uk/integrity-and-ethics-training) (New researchers & students) |  |
| 1b. [Research Integrity Refresher Course](https://researchsupport.admin.ox.ac.uk/integrity-and-ethics-training) (Experienced researchers) |  |
| 1c. Other (e.g. GCP - please specify title) |  |
| 2. [Supplementary Module](https://researchsupport.admin.ox.ac.uk/integrity-and-ethics-training) – Research involving human participants |  |
| 3. [Information Security Training](https://www.infosec.ox.ac.uk/do-the-online-training) |  |

|  |  |
| --- | --- |
| Section C. Basic Information | |
| 1. **Provide a brief lay summary of the aims and objectives of the research. This should cover the questions it will answer, any potential benefits and what you will do to address the question.**   **(Maximum 300 words)** | Note that details of methodology will be requested in a later section  Include here:  Aim/purpose - What question(s) are you trying to answer, and why (usefulness of research)?  Brief justification for / value of the research  Brief outline of what your research will involve in order to answer the research question, e.g. ‘We will conduct an online survey…’ or ‘We will ask participants to come to a single session, where they will…’ |
| 1. **List all places where research will be conducted (including any other countries and online)** | e.g. Name of University department or building (including Country if abroad).  For online studies where you never meet the participant, simply state ‘online’ |
| 1. **Anticipated research start date** |  |
| 1. **Anticipated research end date**   (n.b. A maximum of 5 years approval can be granted) |  |
| 1. **Please list any** [**CUREC Approved Procedure(s)**](https://researchsupport.admin.ox.ac.uk/governance/ethics/resources/ap) **you will follow** | Note that if you cite an Approved Procedure, you will be expected to use the current versions of the associated information sheet and consent templates to prepare your research documents |
| 1. **Please list any CUREC** [**Best Practice Guidance**](https://researchsupport.admin.ox.ac.uk/governance/ethics/resources/bpg) **used to develop your research** |  |
| 1. **Name of departmental / peer reviewer (if applicable)** | See the MS IDREC web page section on ‘[Applications requiring departmental review](https://researchsupport.admin.ox.ac.uk/governance/ethics/apply/msidrec)’ |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Section D. Participants | | | | |
| 1. **Age range of participants** | Remember to include units | | | |
| 1. **Are research participants people who may not be able to give free and informed consent?**   e.g. those under 18, prisoners, or adults ‘at risk’ | State ‘yes’ or ‘no’.  Your attention is drawn to the [University’s Safeguarding Code of Practice](http://www.admin.ox.ac.uk/personnel/cops/safeguarding/) and its implications for researchers involving children or adults at risk, including the need for the work to be risk assessed and for researchers to undertake related training.  **If yes, please give details.** If any participants will be aged 16 or under, you must be able to cite [Approved Procedure 25](https://researchsupport.admin.ox.ac.uk/governance/ethics/resources/ap#collapse397151) in the ‘basic information’ section of this form. If you cannot cite this, then a CUREC 2 form must be completed. | | | |
| 1. **Anticipated number of participants** | An approximate figure should be given if the exact number is unknown. | | | |
| 1. **How was the number of participants decided?** | NB: The number of participants should be sufficient to achieve statistically useful results but should not be so high as to involve unnecessary recruitment | | | |
| 1. **Inclusion criteria** |  | | | |
| 1. **Exclusion criteria** |  | | | |
| 1. **Please mark ‘X’ against all planned recruitment methods**   Provide copies of all recruitment material for review | Poster advert | |  | |
| Flyer | |  | |
| Email circulation | |  | |
| In-person approach | |  | |
| Website | |  | |
| Social media (e.g. twitter, Facebook) | |  | |
| Snowball sampling (recruiting through contacts of existing participants) | |  | |
| Newspapers | |  | |
| Research recruitment sites (e.g. Prolific Academic, Amazon Turk) | |  | |
| Existing departmental contacts or volunteer database | |  | |
| Other (please specify) | |  | |
|  | | | |
| 1. **How will potential participants be identified and approached?** | Clarify how the recruitment methods indicated in the previous answer will be used. e.g., explain where any posters or adverts will be placed or which mailing lists will be used.  Detail the process that occurs between a potential participant reading recruitment material and the actual visit or online study completion | | | |
| 1. **Will informed consent be obtained from the research participants or their parents/ guardians?**   If not, please explain why not in the box below | | Yes | | No |
| If participants are not going to be provided with all the information they need to make an informed decision about participating (e.g. in surveys, so as not to bias responses), please explain why this is necessary and provide details of measures to debrief participants afterwards. | | | | |
| 1. **For each activity or group of participants, explain how** [**informed consent**](https://researchsupport.admin.ox.ac.uk/governance/ethics/resources/consent) **will be obtained from the participants themselves and/or their parents/guardians, if applicable. How will their consent be recorded?** | Please submit copies of all participant-facing materials for review. E.g.:   * Recruitment material (e.g. emails, posters) * Information for participants to read (or hear) before they agree to take part (e.g. written information or, if applicable, an outline oral information script). * A document to record informed consent.   [Further guidance and templates](https://researchsupport.admin.ox.ac.uk/governance/ethics/resources/consent). | | | |

# 

|  |  |  |  |
| --- | --- | --- | --- |
| Section E. Research methodology | | | |
| 1. **Please mark ‘X’ against the methods that will be used in your research**   Ensure you address each method you will use in your informed consent documents and on this form | | | |
| Use of casual or local workers (e.g. interpreters) |  | [Audio recording](https://researchsupport.admin.ox.ac.uk/covid-19/data#collapse2299901) of participant |  |
| Interview (refer to guidance in [BPG 10: Conducting research interviews](https://researchsupport.admin.ox.ac.uk/files/bpg10conductingresearchinterviewsv10pdf)) |  | [Video recording](https://researchsupport.admin.ox.ac.uk/covid-19/data#collapse2299901) of participant |  |
| Focus group |  | Photography of participant |  |
| Participant completes questionnaire in hard copy |  | Physiological recording from participant |  |
| Participant completes online questionnaire or other online task (refer to guidance in [BPG 06: Internet-mediated research](https://researchsupport.admin.ox.ac.uk/files/bpg06internet-basedresearchpdf)) |  | Taking a sample of blood or other bodily fluid from a participant |  |
| Use of social media to recruit or interact with participants (refer to guidance in [BPG 06: Internet-mediated research](https://researchsupport.admin.ox.ac.uk/files/bpg06internet-basedresearchpdf)) |  | Participant observation |  |
| Analysis of existing records |  | Covert observation |  |
| Participant performs verbal or aural task |  | Systematic observation |  |
| Participant performs paper and pencil task |  | Observation of specific organisational practices |  |
| Participant performs computer based task |  | Other (please specify below) |  |
| Measurement/recording of motor behaviour |  |  | |
| 1. **Provide a lay description of the research design and methods. In particular, describe clearly what participants in the research will be asked to do.** | | | |
| Start by saying where the research will be conducted, and what will happen before participants start study procedures (including taking informed consent).  If there will be more than one session, number these sessions clearly and state (using bullet points) what will happen at each. Include the duration of each session.  List any standardised questionnaires that will be utilised. Provide a separate copy of any additional questionnaires designed by the researchers (there is no need to send a copy of standardised questionnaires).  Provide a separate list of interview questions, if applicable.  Include details of any pilot work that involves human participants and requires ethical approval (Not service evaluation or Patient/Public Involvement (PPI) activities).  Details given here must align with the relevant section of the Participant Information Sheet (PIS), but add any further technical detail (such as titles of standardised questionnaires), if necessary, from the researcher’s perspective. | | | |
| 1. **Will the research include any audio, video or photographic recordings?** | | | |
| State ‘yes’ or ‘no’ and **if yes,** please give details as to what/who will be recorded, and when. | | | |
| 1. **Biological sample handling** | | | |
| Describe any samples that will be taken from each participant (e.g. blood, urine, saliva, faeces), the volume of sample, and the frequency of sampling. Describe briefly how the sample will be processed and stored once taken, and confirm that it will be rendered into a form not [relevant under the Human Tissue Act](https://www.hta.gov.uk/policies/list-materials-considered-be-‘relevant-material’-under-human-tissue-act-2004) within 7 days (and before use in the research). All stored samples must be fully anonymised (no means of identification by any member of the research team) or pseudonymised (samples may be identified via a linkage document securely held elsewhere). Please say which will apply to your samples.  Identify who will have access (i.e. research team only), and whether it will be stored long-term for use in future ethically approved studies). Provide a brief overview of the laboratory analyses that will be performed and how the samples will be destroyed (if appropriate).  If no samples will be taken, please state this. | | | |
| 1. **Please detail all expenses or gifts that will be offered to participants.**   Guidance is available in [Best Practice Guidance: 05 Payments and incentives in research](https://researchsupport.admin.ox.ac.uk/files/bpg05paymentsandincentivesinresearchv10pdf). | | | |
| Include the means of payment, e.g. cash, bank transfer or voucher | | | |

|  |  |  |
| --- | --- | --- |
| Section F. Ethical Considerations For guidance on ethical issues, please see <http://researchsupport.admin.ox.ac.uk/governance/ethics/resources>  (N.B. To complete, double click on the check boxes and select ‘checked’) | | |
| 1. **Will the research involve any participants considered** [**vulnerable**](https://researchsupport.admin.ox.ac.uk/governance/ethics/faqs-glossary/glossary#V) **in the context of the research (e.g. children, elderly, prisoners)?**   **If yes,** please describe how they are defined as vulnerable and detail any CUREC Approved Procedures or guidance that will be applied to the research (for current documents and templates see <https://researchsupport.admin.ox.ac.uk/governance/ethics/resources>).  **If yes, and you cannot apply any Approved Procedure, please cease completion of this form** – a CUREC 2 application is required | Yes | No |
|  | | |
| 1. **Will** [**unequal relationships**](https://researchsupport.admin.ox.ac.uk/governance/ethics/faqs-glossary/glossary#U) **exist between participants and those obtaining informed consent?**   **If yes,** describe the nature of the unequal relationship and how arising ethical issues will be addressed | Yes | No |
|  | | |
| 1. **Will the research involve questions and/or discussions of contentious and/or sensitive issues (e.g. information relating to ethnicity, political opinions, religious beliefs, physical/mental health or sexual life)?**   **If yes,** please justify why this is required and provide a copy of the questionnaire raising the issues that will be used in your research. | Yes | No |
|  | | |
| 1. **Will the research involve deliberate** [**deception**](https://researchsupport.admin.ox.ac.uk/governance/ethics/faqs-glossary/glossary/#D) **of participants?** | Yes | No |
| **4b. If you answered yes to F4, is the deception outside the scope of** [**CUREC Approved Procedure 07**](https://researchsupport.admin.ox.ac.uk/governance/ethics/resources/ap#collapse397216)**?**  **If yes, please cease completion of this form** – a CUREC 2 application is required | Yes | No |
| 1. **Could the proposed research affect your own physical and/or psychological safety as a researcher?**   **If yes,** describe how you will manage this. Explain what safety procedures, structured mentoring or other ongoing support will be in place during this research. Include details of lone working procedures, if applicable. | Yes | No |
|  | | |
| 1. **How will you ensure the research is conducted according to the details given in this form?** | | |
| Give details of:  Frequency of meetings to discuss progress and/or issues, and who will be involved in these  Supervisory process for students (if applicable)  Whether anyone will check procedures are being followed, and how  How you would handle and report adverse events, e.g. injury to participants, data breaches etc. | | |
| 1. **Please give details of any other research-specific ethical and/or safety considerations, including whether there might be any risks or benefits to the wider community.** | | |
|  | | |
| 1. **How do you propose to deal with / handle any incidental findings?** | | |
| Such as illegal activity, medical or psychiatric conditions that are discovered unintentionally during the course of the research  Please state ‘Not applicable’ if there is no likelihood of incidental findings in your research | | |
| 1. **Will any data or information from this study be provided to individual participants?** | | |
| State ‘yes’ or ‘no’ and **if yes,** please give details. | | |

|  |  |  |
| --- | --- | --- |
| Section G. Other Considerations | | |
| 1. **Is any part of this research being conducted overseas?**   **If yes,** please give details below. Explain how you will address any ethical issues specific to the local context. Please provide details of the local review, approval or permission obtained or required. If there will be no local review, explain why not. You may find it helpful to refer to CUREC’s [BPG 16: Social science research conducted outside the UK](https://researchsupport.admin.ox.ac.uk/governance/ethics/resources/bpg).  Ensure you complete and submit a [travel risk assessment](https://safety.admin.ox.ac.uk/travel-and-fieldwork) to your departmental safety officer, if your department requires this. (This is necessary to ensure the travel/ fieldwork is covered by the University’s travel insurance – see [http://www.admin.ox.ac.uk/finance/insurance/travel](http://www.admin.ox.ac.uk/finance/insurance/travel/))Please also address any physical or psychological risks for Oxford researchers and local fieldworkers in the ‘Ethical Considerations’ section above and discuss these with your safety officer. | Yes | No |
|  | | |
| 1. **Please list any stakeholder or community engagement that has been, or will be, undertaken in relation to the research** | | |
|  | | |
| 1. **Does your research raise issues relevant to the Counter-Terrorism and Security Act (**[**the Prevent Duty**](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/445916/Prevent_Duty_Guidance_For_Higher_Education__England__Wales_.pdf)**), which seeks to prevent people from being drawn into terrorism?**   **If yes,** please say how you plan to address any related risks. Please see advice on this on our [Best Practice Guidance Web Page](http://researchsupport.admin.ox.ac.uk/governance/ethics/resources/bpg). | Yes | No |
|  | | |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Section H. Data Management and Handling | | | | | |
| All information provided by participants is considered **research data** for the purpose of this form. Any research data from which participants can be identified is known as [**personal data**](https://researchsupport.admin.ox.ac.uk/governance/ethics/faqs-glossary/glossary#P); any personal data which is sensitive is considered [**special category data**](https://researchsupport.admin.ox.ac.uk/governance/ethics/faqs-glossary/glossary#S).  Management of personal data, either directly or via a third party, must comply with the requirements of the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018, as set out in the [University’s Guidance on Data Protection and Research](https://researchsupport.admin.ox.ac.uk/policy/data).  In answering the questions below, please also consider the points raised in the [Data Protection Checklist](https://researchsupport.admin.ox.ac.uk/policy/data/checklist) and whether, for higher-risk data processing, a separate [Data Protection Impact Assessment](https://compliance.admin.ox.ac.uk/privacy-by-design) may also be required for the research. Advice on research data management and security is available from [Research Data Oxford](http://researchdata.ox.ac.uk) and your local IT department. Advice on data protection is available from the [Information Compliance team](mailto:information.compliance@admin.ox.ac.uk).  **Please mark ‘X’ against the data you will collect for your research** | | | | | |
| Screening documents |  | Audio recordings | |  | |
| Consent records including participant name or other identifiers (e.g. written consent forms, audio-recorded consent, assent forms) |  | Video recordings | |  | |
| Consent obtained [anonymously](https://researchsupport.admin.ox.ac.uk/governance/ethics/faqs-glossary/glossary#A) (e.g. via online survey) |  | Transcript of audio/video recordings | |  | |
| Opt-out forms |  | Photographs | |  | |
| Contact details for the purpose of this research only |  | Information about the health of the participant (including mental health) | |  | |
| Contact details for future use ([guidance](https://compliance.admin.ox.ac.uk/mailing-lists#collapse1041266)) |  | Physiological test results / measurements | |  | |
| Field notes |  | MRI scans | |  | |
| Task results (e.g. questionnaires, diary completion) |  | IP addresses (refer to [Best Practice Guidance 09: Data collection, protection and management](https://researchsupport.admin.ox.ac.uk/files/bpg09datacollectionandmanagementpdf) for guidance) | |  | |
| Data already in the public domain.  Specify the source of the data: |  | Other (please specify below) | |  | |
| Previously collected (secondary) data |  |  | | | |
| Bank details for payment |  |
| **How and where will each type of data be stored whilst the research is ongoing (until the end of all participant involvement)?**  List each type of data selected above, and explain how each will be physically transferred (including movement/sharing of audio files, paper records, electronic downloads etc.) from where it is collected to a suitable storage site (e.g. [Nexus365 OneDrive for Business](https://help.it.ox.ac.uk/nexus365/which-onedrive), SharePoint, University servers). State the storage location for each. Do not store unencrypted data in freely available cloud services or unprotected USB drives.  Refer to Best Practice Guidance on data collection, protection and management ([BPG09](https://researchsupport.admin.ox.ac.uk/governance/ethics/resources/bpg)). | | | | | |
| Examples:  “Paper consent records will be collected from participants and placed in a folder for transfer from the lab to the researcher’s office, where they will be stored in a locked filing cabinet. Researchers will ensure that they go directly from the lab to the office in order to ensure paper records are not inadvertently left in an intermediate location”  “Survey data will be downloaded from the online survey provider, and transferred electronically to storage in password-protected Excel files on encrypted computers within the University network”  “Audio recordings will be transferred from the recording device to be stored as password-protected files on an encrypted computer within the University network. They will then be deleted from the original recording device. Nexus365 OneDrive for Business will be used to share the audio files with the company that will transcribe and anonymise these audio files. Transcriptions will be returned to us via the same means. The audio recording held by the researchers will then be deleted. The transcription will be stored as a Word file on encrypted computers within the University network [or stored in written form on paper in a locked filing cabinet within the office of the Principal Investigator]” | | | | | |
| **Will you use a unique participant number on research data instead of participant name?**  **If yes,** state whether or not you will retain a list of participant names against numbers ([pseudonymisation](https://researchsupport.admin.ox.ac.uk/governance/ethics/faqs-glossary/glossary" \l "P) via a linkage list).  **Where will the list be stored, and when will it be destroyed?** | | | | | |
|  | | | | | |
| **Who will have access to the research data?** | | | | | |
| Researchers listed on this form will have access to the research data. Access will be granted to the MS IDREC for the purposes of monitoring and/or audit of the research. If other researchers/organisations (e.g. other universities, transcription services) will also have access, then please add details. | | | | | |
| **If research data is to be shared with another organisation, how will it be transferred / disclosed securely?** | | | | | |
| Give details of transfer procedures, stating whether or not the data will be identifiable | | | | | |
| **When and how will identifiable data (including audio/video recordings & photos) be destroyed or deleted?**  N.B. If any identifiable data will be retained beyond the end of the study and/or indefinitely, please state what data this is, and the reasons for retention (e.g. contact details for future studies; photos used in publication). This must be clearly stated on participant information, and specific consent obtained. | | | | | |
| **NB**. Records of consent should be retained for a minimum of three years after publication or public release. However, some funders may require longer periods (see <http://www.dcc.ac.uk/resources/policy-and-legal/overview-funders-data-policies>).  To comply with the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018, other personal data should not be retained when no longer needed for the research (e.g. ‘when individual participant involvement is complete’, or ‘once all data has been analysed/anonymised’). | | | | | |
| **Please confirm that you will store other (non-identifiable) research data safely for at least 3 years after final publication or public release and adhere to any** [**additional research funder policies.**](http://researchdata.ox.ac.uk/funder-requirements/)  For more information about the University policies, please see the University’s web pages on [research data management](http://researchdata.ox.ac.uk/).  **If ‘Yes’**, please give details of who will store the data and on storage format, location and security.  **If ‘No’**, please provide further details. | | | Yes | | No |
| Guidance is available on the [Research Data Oxford](https://researchdata.ox.ac.uk/home/sharing-your-data/to-share-or-not-to-share) website, via the webpage on [open research](https://www.ox.ac.uk/research/support-researchers/open-research) and within the [research ethics FAQs](https://researchsupport.admin.ox.ac.uk/governance/ethics/faqs-glossary/faqs#tab-269816). Note that open science is encouraged. | | | | | |

|  |  |
| --- | --- |
| Section I. Publication and Dissemination of Results | |
| 1. **How will you disseminate and feedback project outcomes at the end of the research?** | Please describe your plans with respect to participants as well as public dissemination of the results/data (e.g. academic thesis, journal publication, open science archive, etc.)  Please give details regarding any Open Science practices you will follow, e.g. open access to research data, publications etc. |

# Declarations and signatures

**In providing signatures, the MS IDREC Secretariat will accept either:**

**Option 1:** Email confirmations sent from a University of Oxford email address. Separate emails should be sent by each of the relevant signatories as outlined below, indicating acceptance of their responsibilities.

**Option 2:** That the form be fully-signed with handwritten (wet-ink) signatures. Please scan these and the rest of the form pages to create a single PDF document and email to us.

# Principal Investigator (and student if applicable)

|  |  |
| --- | --- |
| I/We, the researcher(s):   1. Understand our responsibilities as outlined on this form and in the CUREC glossary and guidance 2. Agree to start this research only after obtaining approval from the MS IDREC; 3. Understand that the Principal Investigator must ensure that all researchers are suitably qualified and trained to conduct the research described, or are appropriately supervised until deemed qualified/trained; 4. Agree to provide additional information as requested by the MS IDREC before approval is secured and as research progresses; 5. Agree to maintain the confidentiality of all data collected from or about participants; 6. Agree to notify the MS IDREC in writing immediately of any proposed change to the research, and await approval before proceeding with the proposed change; 7. Agree to notify the MS IDREC if the Principal Investigator changes and supply the name of the successor; 8. Will use the data collected only for the research for which approval has been given; 9. Will grant access to data only to authorised persons; and 10. Have made arrangements to ensure that [personal data](https://www.admin.ox.ac.uk/curec/faqs-glossary/glossary/#d.en.163302) collected from participants will be held in compliance with the requirements of the GDPR and the Data Protection Act 2018. | |
| **Principal Investigator (Name)** |  |
| **Principal Investigator (Signature)**  Pasted images of signatures cannot be accepted |  |
| **Date** |  |
| **Student (Name)** |  |
| **Student (Signature)**  Pasted images of signatures cannot be accepted |  |
| **Date** |  |

# Acceptance by Head of Department/Faculty or Designated Nominee\*

\*Another senior member of the department may sign where the head of department is the Principal Investigator, or where the head of department has appointed a nominee. Example nominees include Deputy Head of Department, Director of Research, or Director of Graduate/Undergraduate Studies.

* I have read this application, and am aware of the research proposed.
* To the best of my knowledge, the proposed design and scientific methodology do not raise concerns.
* I support this research in principle, subject to ethical and other necessary reviews.

|  |  |
| --- | --- |
| **Head of Department or designated nominee (Name)** |  |
| **Head of Department or designated nominee (Signature)**  Wet-ink signature (not pasted electronic image)  *or*  The Head of Department/nominee can send an email (including PI name and study title) to [ethics@medsci.ox.ac.uk](mailto:ethics@medsci.ox.ac.uk) confirming the above |  |
| **Date** |  |